



# LANDLORD/PROPERTY MANAGEMENT APPLICATION GUIDANCE

Landlords can receive back rent that is owed by tenants through SC Stay Plus. SC Stay Plus is a federally funded rent and utility assistance program that supports residents who have been financially impacted by the COVID-19 pandemic in 39 counties across South Carolina.

For past-due rent and utilities dating as far back as March 13, 2020, your tenants may be eligible for the following assistance:

- Up to 12 months back rent
- Up to three months future rent
- Up to 12 months past due utility bills
- Other housing expenses including fees, moving costs, move-in costs, legal fees, etc.

Renters who have previously received assistance through SC Stay Plus can reapply for up to 15 months of total payments per household. Landlords refer tenants to the program using the Landlord Referral Form found on the online application portal, click [HERE](#) to view it.

It can take up to 45 days to get a payment approved if the application is completed in a timely manner. Payment processing can take an additional 10 days, and may take longer if a check is requested from the landlord instead of a direct deposit.

### Eligibility Requirements

- ✓ Demonstrated risk of experiencing homelessness or housing instability,

#### AND

- ✓ Household income at or below 80% of Area Median Income, **AND**
- ✓ Qualified for unemployment benefits or experienced a reduction in income or incurred significant costs of financial hardship due to COVID-19.

### Relaxed Documentation Requirements\*

- ✓ Personal identification **AND** proof of:
- ✓ Having a lease and proof of back rent owed to a landlord
- ✓ Income

#### PROOF OF HAVING A LEASE

If you do not have a formal lease, you can now sign a "landlord-tenant certification form" to confirm your housing arrangement. Click [HERE](#) to view it.

#### PROOF OF INCOME

We accept documentation of unemployment benefits or confirmation of enrollment in DSS benefit programs like SNAP or TANF.

\*Risk of experiencing homelessness or housing instability and COVID-19 financial hardship by self attestation on application.

To help your tenants who have applied for the program, landlords must submit the following documents for payment:

- Identifying information (e.g., name, address, social security and/or Tax ID)
- ACH Payment form, and voided check
- Proof of ownership



**SC Housing.com/  
Home/SC-Stay-Plus**



**803-336-3420 or  
1-800-476-0412**



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schousing.com**